



IMPORTANT INFORMATION REGARDING THE RESIDENTIAL PARKING PERMIT

APPLICATION

To apply for your permit, you have to prove your entitlement by presenting your address card and the vehicle's registration certificate either in original or in clear copies. Please note that only permanent address cards and national residence permits (for third country citizens) are accepted as proof of address, property deeds, rental contracts, lease agreements etc. are NOT. If you drive a company car, additional documents are required – please refer to the list of mandatory attachments on the request form which you will have to fill in.

It is also possible to delegate someone else to arrange it for you and pick up the sticker, but then you will have to give a written authorisation to that person, signed by two witnesses. However, even in this case the request form has to be signed by the requestor.

One person can only have one permit on their name. There can be maximum two permits per one address, but only for two different persons residing at the same address. The first permit per address if is free of charge, the second is subject to paying a fee which depends on the vehicle's emission standards category.

VALIDITY

a) *Temporal validity*

The residential parking permit is valid until the end of January in the following year. For example, if you get the permit on 1st July 2016, it will be valid until 31st January 2017. The permit has to be renewed each year before the expiry date, so each year you have to fill and hand in the request form again, submitting all necessary documents every time. To those who already hold a permit, the request form will be sent by mail, starting from November. You may choose to return the completed form together with the copies of documents by mail, or you may come to our office and do the process in person.

b) *Regional validity*

The parking permit is valid for the whole area of Belváros-Lipótváros (district V.), with the following exceptions:

*Szent István körút, Nyugati tér, Bajcsy-Zsilinszky út, Károly körút, Múzeum körút, Kálvin tér,
Vámház körút, Fővám tér*

These roads and squares geographically belong to district five, but are owned and operated by the capital of Budapest, therefore district permits do not apply. If you park your vehicle on any of the above locations, you must pay the parking fee, otherwise you may be fined.





Restricted areas: certain parts of district V. are restricted for cars. It means that only inhabitants residing within these areas are entitled to drive in and park there, provided they got the proper permit. The entry points of these areas are either marked (closed) by sinking bollards or the following sign:



If you do not have the proper permit (sticker), you are not allowed to drive past these signs, and if you still do so, you may be fined HUF 30,000.

To find out about the restricted areas, please check the map on our website: <http://blkf.hu/images/blkf/2013-01-01-blkf.pdf>. The off-limits territories are coloured light yellow.

LOSS AND CHANGE

If:

- you lose your sticker,
- your sticker gets damaged,
- you change your car to another one,
- the registration number of your car is changed,

you will need to visit us and have the sticker replaced/changed. Replacement/change before the end of validity date is subject to paying a fee of HUF 2,000 and submitting again a completed request form and documentation.

In case you sell your car or move out of the district, you have to return the sticker to us within 15 days.

Should you have any questions regarding the parking permit, please feel free to contact us in person or by phone. You can also email us at engedelyek@belvaros-lipotvaros.hu .